



GCI TRAVEL SUPPORT SCHEME INFORMATION SHEET

The Graeme Clark Institute for Biomedical Engineering (GCI) was created to coordinate biomedical engineering activities across the University of Melbourne. The GCI brings together expertise and capabilities from medicine, engineering, and science, including the life sciences, computer sciences, mathematics and the social sciences.

The GCI Travel Support Scheme is a research support initiative with the aim to provide Graduate Researchers and Early-Career Researchers with financial support to attend national and international conferences or visit another institution as part of their research projects. The scheme aspires to create opportunities for researchers to build their networks and experience and also foster interdisciplinary research collaboration with other institutes, departments and research groups outside of the University of Melbourne.

The financial support amount is up to \$2,000 (excluding GST) for each award. However, the approved funding will be decided based on the application budget and at the discretion of the GCI.

The Graeme Clark Institute will award the GCI travel support with the following conditions:

Eligibility

To be eligible for the GCI travel support, an applicant must:

- Be a graduate researcher or Early career researcher (up to 5 years post PhD not including career interruptions) at the Faculty of Engineering and Information Technology, or Faculty of Medicine, Dentistry and Health Sciences, or Faculty of Science at the University of Melbourne;
- The research project is relevant to biomedical engineering. For key research areas within the institute, please refer to: <https://clarkinstitute.unimelb.edu.au/#research>

Application criteria

- Applications are to be submitted online by the specified due date (at least **8 weeks** before the actual travel)
- Applications are to be accompanied by the supervisor's assessment (to be sent directly to the GCI by the supervisors via an online form). Please note that it is the applicant's responsibilities to ensure the supervisor's assessment to be submitted on time before the closing date
- When submitting your application, you agree to peer review up to 3 other applications, provide ranking and 100-word feedback on each application. Please note, applicants' CV and supervisor assessment will not be included in the peer review process. This is to introduce graduate researchers and ECRs to the process of reviewing for grants
- To support the review process, when submitting your application, **de-identification is required** for the following documents: project description, benefits of the GCI support to your research.
- When submitting your application, you agree to become a GCI member and acknowledge GCI affiliation on your research outputs if successful. Please note that the GCI may ask permission to post your research project highlights on our website, annual report or other communication platforms. Additionally, there will be a requirement for the graduate researcher/ECR to provide a brief report to the GCI on the outcomes of the travel within one month of the conference/visit.

Assessment of applications

- Applications are invited once a year or on an ad-hoc basis if the quota is not filled on the first round;
- Your application will be received by the GCI administrative staff and checked that sufficient information has been provided for further consideration;
- Co-funding from other sources will be looked upon favourably;
- Results of the peer review process are to be submitted within **2 weeks** after each applicant receive other applications for ranking;
- Generally, successful applicants will be advised of the outcome in writing within 4-5 weeks from the closing date;
- If there is a change in circumstances after approval of funding, meaning that the funding is no longer required for the proposed activity, the applicant must notify us immediately.

For further information and to apply for a GCI funded Travel Support Scheme, please contact the Centre Manager, Minh Nguyen at nguyen.m@unimelb.edu.au or 03 8344 9630.